

# PEBBLES



## FEE SCHEDULE

EFFECTIVE FROM 25<sup>th</sup> JULY 2022

**Centre name:** Pebbles Preschool Sumner 48 Nayland Street, Sumner

### FEES UNDER 3 YEARS OF AGE

Hours Per Day	Daily Rate
<b>Morning Session</b> - 4 hours	\$34
<b>Hourly Rate</b>	\$8.50
<b>Full Week - up to 50 hours</b>	\$300

### CHILDREN 3 TO 6 YEARS OF AGE (With 20 hours ECE FREE – Max 6 hours per day)

Hours Per Day	Daily Rate
<b>Morning Session</b> - 4 hours	FREE
<b>Hourly Rate</b>	\$8.50
<b>Full Week</b> - up to 50 hours	\$200

<b>Enrolment Fee</b>	\$30 one off, non-refundable
<b>Family Discount</b>	10% discount on the oldest sibling (when 2 or more siblings are at the centre at the same time)
<b>Late Fees</b>	\$25 every 15 minutes after the centre close time and \$1 per minute before or after 5 minutes booked time
<b>Overdue Fees</b>	10% of outstanding balance

### PARENT AGREEMENT:

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### CONTACT DETAILS:

Centre Manager [nayland@pebblespreschool.nz](mailto:nayland@pebblespreschool.nz) Phone: 021 274 1972

Office Administrator [admin@pebblespreschool.nz](mailto:admin@pebblespreschool.nz) Phone: 021 274 1944

## PAYMENT DETAILS:

Account Name: Nayland Street  
Account Number: 12-3191-0028068-00  
Reference: Child's name and reference number supplied by the centre

## TERMS OF TRADE:

### Centre Hours

We are open every day of the year with the exception of public holidays. We do not charge for public holidays. No fees will be charged if the centre is closed for the Christmas period. If the centre is open over Christmas, parents will only be charged fees if their child is booked to attend. Full fees are payable every week, regardless of your child being absent due to sickness or holiday. Every child can have a maximum of 3 weeks holiday at 50% fees. We request 2 weeks' notice in writing if you would like to use your holiday discount. After 3 weeks continuous absence, the MOE 3 Week Absence Rule applies and all ECE funding will stop. In this situation, full fees will apply and as there will be no ECE funding until your child returns to Pebbles.

### 20 hours ECE subsidy

All Pebbles centres participate in the 20 hours ECE scheme. If your child is 3, 4, 5 or 6 years old, they can receive subsidised care, up to 6 hours per day and up to 20 hours per week. For more information, please contact [admin@pebblespreschool.nz](mailto:admin@pebblespreschool.nz).

### Work and Income (WINZ) childcare subsidy

Depending on your total family income you may be eligible for fees assistance through the WINZ childcare subsidy. However, this subsidy is only part payment for fees and parents must meet the balance. Subsidy forms are available from your nearest WINZ office, they need to be signed by the Centre Manager and then returned to WINZ by yourself. Please note, WINZ do not backdate application fees so full fees will be charged until a subsidy has been received.

### Booked Days

We require a minimum of 2 booked sessions per week. This is to help your child feel a sense of belonging at Pebbles and will help them settle into a routine with us.

### Fee Review

Fees are reviewed annually. A minimum notice period of one month in advance will be provided to parents

### Amending bookings

We will try to accommodate any changes to bookings, please email [admin@pebblespreschool.nz](mailto:admin@pebblespreschool.nz). We request at least two weeks' notice in writing before altering your booked hours.

### Withdrawing your child

In the event that you choose to withdraw your child from our service, we require 2 weeks written notice. If notice is not given, 2 weeks fees will be charged.

### Late pick ups

Due to Ministry of Education licencing requirements, if you are late to pick up your child, we may need to pay extra teachers to stay late, ensuring we remain within Ministry ratios. Consequently, additional fees will be charged in accordance with our fee schedule. Please ensure you drop off/collect as per your booked times. Please remember to sign the Weekly Attendance Sheet every week to confirm your child's attendance.

### Fee payment policy

Fees are to be paid at least weekly in advance. If your account is continually in arrears, you may be charged an overdue fee, as outlined in our fee schedule. If you are having difficulties making payments, please contact [admin@pebblespreschool.nz](mailto:admin@pebblespreschool.nz) so that we can agree a payment plan together. Pebbles reserves the right to suspend your child's enrolment until payments are up to date and you will be liable for any collection costs and interest on outstanding fees.

### Questions

Our children are at the heart of everything we do. We strive to ensure your time at Pebbles is a positive experience. If you have any questions or queries, please do not hesitate to contact us at any time. We look forward to hearing from you.

Pebbles Fee Schedule – Reviewed JULY 2022

